

**HAZARD MITIGATION PLAN STEERING COMMITTEE  
INITIAL PLANNING MEETING MINUTES  
4/11/2017**

**Attendees:**

1. Alexander-Maxie, Yvette
2. Cosme, Michael
3. Doughtie, Matt
4. DuBose, LaToya
5. Festing, Harriet
6. Frum, Sandra
7. Kay, Raymond
8. McNeils, John
9. McGee, Tylon
10. Osman, Paul
11. Ryan, Gene
12. Sanford, Jason
13. Tocci, Dominic

**2016 Annual Progress Report Update:**

**Gene Ryan** expressed that out of 115 municipalities, 10 didn't submit their reports. Out of 1555 actions, planning partners reported that 212 were completed, 604 were not completed, 691 were reported as ongoing, 48 were requested to be removed and 18 were reported as new action items. Gene mentioned that the next Cook County Multi-Jurisdictional Hazard Mitigation Plan (HMP) update will be in September or early 2019, but staff will be starting the process in 2018.

**Yvette Alexander-Maxie** asked if there were any consequences if municipalities didn't participate.

**Paul Osman** expressed that it could affect FEMA grant funding opportunities.

**Gene Ryan** expressed that the DHSEM provides program updates via the website, so residents will be aware of what their community is doing.

**Harriett Festing** mentioned that municipalities will also be able to see what grants and projects are out there, via the website.

**Michael Cosme** expressed that several communities did not add projects to their annual progress report that were being funded by MWRD. In addition, he stated that he noticed that fire chiefs were responsible for completing their reports. He recommended that they work with their engineers as well because they are aware of the mitigation projects that are not mentioned in their reports. Michael stated that he was going to provide a link to add to the missing projects report and a link to all projects within Cook County.

**Matt Doughtie** asked if the municipalities' boards approve their progress reports.

**Tylon McGee** replied that the boards do not approve the progress reports, but when the DHSEM updates the HMP, they will have to get board approval for their annexes.

**Sandra Frum** expressed that the HMP program needs to have local buy-in from mayors and civic organizations, to continue being successful. She recommended that staff attend the Council of Governments meeting.

**Dominic Tocci** asked: When it comes to FEMA funding, do municipalities score better if they made more progress with their actions items?

**Paul Osman** stated that no one is keeping score, but that they do take it into consideration.

**Yvette Alexander-Maxie** asked: Why doesn't the plan cover fires (since fires are the number one hazard within the area)?

**Gene Ryan** replied that fire is manmade and that the HMP focuses on natural hazards.

**Paul Osman** asked whether the plan focused on urban flooding because it has increased since the adoption of the plan.

**Michael Cosme** replied that a small section in the plan does, and that communities are coming up with buyout projects for the district. Also, he stated that the urban flooding section in the plan can be further discussed when the HMP is updated.

**Dominic Tocci** asked if other municipalities received FEMA grant funding.

**Tylon McGee** expressed that several planning partners did.

**Michael Cosme** recommended that the next year's report highlight the municipalities that received FEMA grant funding.

**Sandra Frum** recommended that Des Plaines joins the HMP.

**Gene Ryan** expressed that the invitation was extended, but they are currently still at the beginning of the process.

**Dominic Tocci** motioned to approve the annual progress report, pending additions.

**Yvette Alexander-Maxie** seconded it.

**The Steering Committee** approved the annual progress report.

**Steering Committee Bylaws:**

**Sandra Frum** requested that the committee approve the bylaws, since the committee received the changes via email prior to the meeting.

**Dominic Tocci** motioned to approve the bylaws.

**Michael Cosme** seconded it.

**The Steering Committee** approved the bylaws.

**Office Nominations for Chairman and Co-Chair:**

**Sandra Frum** requested that the committee table the member recommendations and alternates until the October meeting.

**Determine Meeting Schedule:**

The next meeting will be held on October 10, 2017 from 10am-12pm at the Oak Forest EOC.

**Adjourn:**

Meeting adjourned at 11:10am.