

TONI PRECKWINKLE  
PRESIDENT  
COOK COUNTY BOARD OF COMMISSIONERS

ERNEST BROWN  
EXECUTIVE DIRECTOR



COOK COUNTY  
DEPARTMENT OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT

69 WEST WASHINGTON STREET, SUITE 2600  
CHICAGO, ILLINOIS 60602  
TEL: 312.603.8180

## Edward Byrne Memorial Justice Assistance Grant (JAG) Program

### Cook County (FY) 2013-DJ-BX-0447 JAG Local Award Application Due: October 16, 2016

#### Funding Opportunity Announcement

The Cook County Department of Homeland Security and Emergency Management (DHSEM), under the leadership of President Toni Preckwinkle, has sought to build capacity to act as a resource to first responders as well as local jurisdictions, with respect to both administrative and operational issues. One area where we have sought to add value is in identifying potential grant opportunities for our various partners.

With respect to the above, the DHSEM, as a grantor of Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds, is making JAG funds available for **competitive** application and award to eligible applicants. The total funding available for this program is **\$564,609.00** FY 2013.

The JAG Program provides states and units of local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and court programs, prevention and education programs, corrections and community corrections, drug treatment and enforcement, crime victim and witness initiatives, and planning, evaluation, and technology improvement programs.

#### Program-Specific Information

JAG funds may be used for state and local initiatives, technical assistance, strategic planning, research and evaluation (including forensics), data collection, training, personnel, equipment, forensic laboratories, supplies, contractual support, and criminal justice information systems that will improve or enhance such areas as:

- Law enforcement programs.
- Prosecution and court programs.
- Prevention and education programs.
- Corrections and community corrections programs.
- Drug treatment and enforcement programs.
- Planning, evaluation, and technology improvement programs.
- Crime victim and witness programs (other than compensation)

JAG funds may not be expended outside of the JAG purpose areas. Even within the purpose areas, however, JAG funds may not be used directly or indirectly for security enhancements or equipment to nongovernmental entities not engaged in criminal justice or public safety. In addition, JAG funds may not be used directly or indirectly to provide for any of the following matters unless BJA certifies, in advance, that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order: vehicles (excluding police cruisers); vessels (excluding police boats); aircraft (excluding police helicopters); Unmanned Aircraft, Aircraft System, or Aerial Vehicles (UA/UAS/UAV); luxury items; real estate; construction projects (other than penal or correctional institutions); and any similar matters.

### **Eligibility**

Eligible applicants include local law enforcement agencies and non-profit entities within Cook County, IL. Preference will be given to entities without an existing JAG award from another grantor.

### **How to Apply**

Applicants must submit to the DHSEM a budget and budget narrative outlining how JAG funds, including administrative funds if applicable, will be used to support and implement the program. All application materials can be downloaded from the Cook County DHSEM website, at: <http://www.cookcountyhomelandsecurity.org/>. Applications must include the name of your jurisdiction or organization and the grant you are applying for (e.g. Cook County DHSEM\_JAG application), and will only be accepted if complete and in the proper format (i.e. the application template). Only one application per entity will be accepted.

### **Application Review Information**

JAG awards will be made to successful eligible applicants who submit a complete application to include a budget and narrative specifically outlining their project request and timeline for completion. As this is a competitive program, funding levels will be subject to the number of applicants and scope of project requests. Projects may be funded in whole or in part and budgets should be specific. Submission of an application does not guarantee award. The period of performance for awards will be **eleven** months.

### **Application Screening Criteria**

You should use the checklist below as a guide when preparing your application to ensure that the application has met all of the screening criteria. If your application does not meet all of the screening criteria, it will not move forward through the peer review process.

- (1) Goal Statement**
- (2) Statement of the Problem**
- (3) Programs and Activities**
- (4) Target Area**

- (5) Target Group
- (6) Type of Service
- (7) Implementation Schedule
- (8) Performance Metrics
- (9) Additional Funding Source
- (10) Technical Assistance
- (11) Budget Justification

### **Budget Detail Worksheet**

All proposed project costs must be necessary and reasonable and in accordance with Federal guidelines. Determinations of allowable costs will be made in accordance with the Cost Principles, now found in the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform 18 Guidance), codified at 2 CFR Part 200 and at 2 CFR Part 2900 (Uniform Guidance-DOL specific). Disallowed costs are those charges to a grant that the grantor agency or its representative determines not to be allowed in accordance with the Cost Principles or other conditions contained in the grant. Applicants, whether successful or not, will not be entitled to reimbursement of pre-award cost

### **Indirect Cost**

Indirect costs or expenses that are not directly traceable to a department, a product, or an activity are **not allowable** as a grantee of Edward Byrne Memorial Justice Assistance Grant (JAG) Program funds.

### **Award Administration Information**

Successful applicants will enter into a sub-grant agreement with the DHSEM in order to receive funding. The application template is provided with this announcement. All applications must be submitted using this application template.

The Pre-Award Process consist of these six steps:

Step 1: Application Development and Submission

Step 2: Application Receipt and Assignment

Step 3: Peer Review

Step 4: Edward Byrne Memorial Justice Assistance Grant (JAG) Program Funding Determinations

Step 5: Award and Issuance of Funding

Step 6: Post-Award Administration

### **Deadline**

The application **deadline is 5:00PM CST, October 16, 2016** and all applications must be submitted via email to [steven.burris@cookcountyil.gov](mailto:steven.burris@cookcountyil.gov) Funding announcements will be made no later than October 31, 2016.

### **Contact Information**

For questions regarding the application, please contact Steven Burris, DHSEM Grants Manager at [stevenburris@cookcountyil.gov](mailto:stevenburris@cookcountyil.gov) or via phone at 312-603-8543.